Nature Alberta Club Grant 2016 | Application Form

Nature Alberta appreciates the ongoing commitment of its member clubs to ensuring Alberta's natural heritage is widely enjoyed, deeply appreciated and thoroughly protected. Supporting the efforts of its member clubs is important to Nature Alberta. With that, Nature Alberta is pleased to offer its member clubs (both Corporate and Affiliate member clubs) the opportunity to apply for the annual Nature Alberta Club Grant.

Eligibility

All Nature Alberta Corporate and Affiliate Member Clubs are eligible to apply for this grant. Membership status will be confirmed by Nature Alberta.

Criteria

The Nature Alberta Club Grant (one grant of $1000) is issued once annually and is intended to support and facilitate a broad range of day-to-day club activities and operations. The Nature Alberta Club Grant may be used by a club for:

- Program development
- Promotion of club activities
- Leadership training
- Administration costs

Application Process

The deadline for applications is September 30, 2016.

All interested and eligible clubs are asked to complete and submit the application form in one of three ways. You can either:

- Email the completed form to info@naturealberta.ca with "Nature Alberta Club Grant 2016" in the subject line, **OR**
- Print and mail the completed form to:
  Nature Alberta
  3rd Floor, Percy Page Centre
  11759 Groat Road
  Edmonton, Alberta
  T5M 3K6
  Attention: Nature Alberta Club Grant 2016, **OR**
- You can also complete the application form online at https://www.surveymonkey.com/r/NatureAlbertaClubGrant2016

Application Review Process

All applications will be reviewed and assessed on merit by the Nature Alberta Club Grant Review Committee. The club selected to receive the grant will be notified by October 31, 2016.

Reporting Requirements

The successful grant recipient will be required to have expended all funds and submit a final report to Nature Alberta on or before September 30, 2017 which includes:

1. A short, written report (no more than two pages) detailing how the grant funds were used, the project outcomes,
2. A summary of all expenses paid for with the grant funds, and
3. Copies of invoices and/or receipts for all expenses paid for with the grant funds.

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1. Corporate or Affiliate Club: (circle one)

2. Club Name:_____

3. Club Email:_____

4. Club Representative Name (first and last)**:**_____

5. Club Representative Email: _____

6. Describe how your club will use the grant funds: _____

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7. Explain how this grant will help your club achieve its mandate, vision, mission or goals:_____

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8. Itemize and provide cost estimates for the items and/or activities that will be funded:

Item or Activity Description	Cost Estimate

9. Please use the space below if you wish to provide any additional information: